

**Yew Dell Botanical Gardens  
Job Description**

**Position Title:** Food Service Cook  
**Reports to:** Chef and Food Service Manager  
**Classification:** Part-Time, Seasonal, Non-Exempt

**Date:** June 2025

**Position Description:** Under the direction of the Chef and Food Service Manager the Food Service Cook will support daily café operations as well as special events and private rentals to ensure a positive visitor experience. The Food Service Cook will prepare and cook menu items as well as assisting in menu planning. The Food Service Cook will process café orders, serve food and beverages in a full-service café and during special events as well as providing backup for the Food Service Manager. The Food Service Cook is part of a team providing an outstanding experience to our guests.

**Responsibilities:**

- Prepare and cook menu items in a timely and consistent manner for café service and events
- Follow food safety standards and maintain a clean and organized kitchen workspace
- Support event catering, including buffets, boxed meals and plated service.
- Monitor inventory and communicate supply needs
- Collaborate with the front of the house and event staff to ensure smooth service.
- Provides a full café guest service including food preparation, bar service and sanitize in accordance with food service regulations
- Serves guests by processing orders, purchases and serving food and beverages
- Utilizing a point-of-sale system, completes and processes cash and credit card transactions for café purchases, admission, membership, merchandise sales and event registration
- Handles cash and credit card transactions in an accurate and professional manner
- Reconciles daily money and produces associated reports
- Maintains a professional food service appearance, in accordance with Yew Dell expectations and local food service regulations
- Stays current on Yew Dell Botanical Gardens events to provide information to visitors regarding facilities, events and opportunities
- Opens and closes when needed
- Monitor print materials for restocking needs
- Other duties as assigned

**Qualifications/Requirements:**

- Prior experience as a cook or prep cook in a professional kitchen
- Understanding of food safety, sanitation and kitchen best practices
- Strong work ethic, reliability and team-oriented attitude
- Excellent communication and customer service skills
- Have or the ability to obtain appropriate food and beverage certificates and the minimum age to serve alcoholic beverages (or higher, per applicable law)
- Ability to use point of sale system, computer, and credit card machine
- Ability to lift 50 pounds and stand for long periods of time
- Ability to perform basic math
- Ability to work in an organized and efficient manner
- Commitment to furthering the goals of Yew Dell Botanical Gardens through creative and energetic support of the institution
- A positive attitude with staff, volunteers, and visitors
- Must be willing to work a flexible schedule including weekends and evenings for events

To apply send your resume to:

Yew Dell Botanical Gardens  
6220 Old LaGrange Road  
Crestwood, KY 40014

Or email to:

[jobs@yewdellgardens.org](mailto:jobs@yewdellgardens.org)



**YEW DELL BOTANICAL GARDENS™**