



YEW DELL BOTANICAL GARDENS™

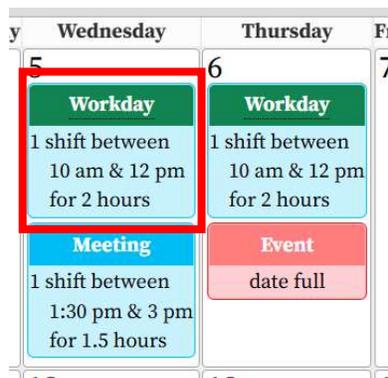
How to: Virtual Volunteer Orientation

Welcome to Yew Dell’s volunteer community! Please follow the steps below to complete your Virtual Volunteer Orientation, which will open up many more opportunities for you to get involved.

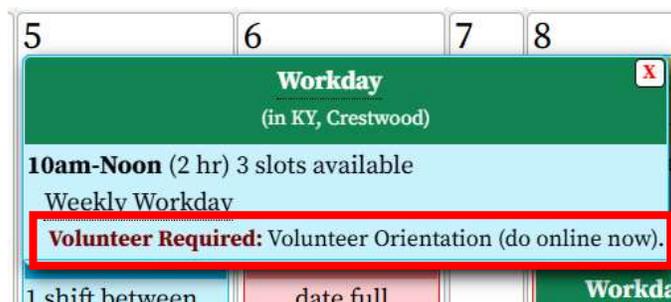
1. Create a volunteer profile by following the prompts after clicking “NEW VOLUNTEER REGISTRATION”
 - a. *If you have ever volunteered individually, you will already have a profile connected to your email, so you can click “LOG IN” instead



2. Select a shift you are interested in



3. If the shift requires Volunteer Orientation, it will be indicated as below:

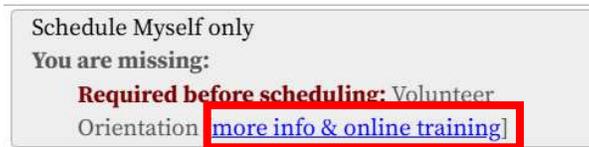




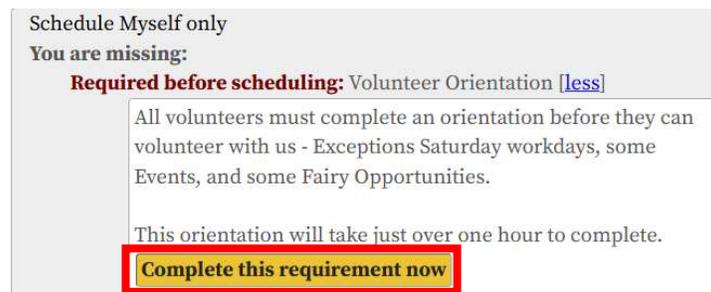
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4. Click “more info & online training” to access the virtual orientation



5. Click “Complete this requirement now”



6. Follow the instructions. **NOTE:** The one-hour training video will open in a NEW TAB. When the video concludes, X out of that tab to return to this screen and click “Continue” to access a brief quiz to complete your orientation. **You will not be automatically redirected back to this screen from YouTube.**



- a. If you accidentally close the tab with the “Continue” button, you can repeat the steps above and directly click “Continue” to access the quiz; you do NOT have to watch the video a second time.
7. Once you have correctly answered the questions, you will be able to proceed with signing up for shifts requiring orientation.

Thank you again for joining us, we can't wait to grow with you!