

Yew Dell Botanical Gardens Job Description

Position Title: Garden Assistant
Reports to: Garden and Arboretum Manager
Classification: Full Time, Non-Exempt

Date: January 2025

Position Summary: Under the direction of the Garden and Arboretum Manager, the Garden Assistant helps to maintain Yew Dell's diverse array of nationally recognized display gardens and plant collections. The Garden Assistant will interact daily with the Horticulture and Facilities team while also working and collaborating with all other departments. The Garden Assistant will also engage with volunteers and the public to support the institution's guiding mission of sparking a passion for plants and gardening through accessible science and inspiring beauty.

Job Responsibilities:

- Assist in the care and maintenance of Yew Dell's display gardens and plant collections
- In collaboration with the Garden and Arboretum Manager, plan, install and maintain seasonal garden displays, permanent plant collections, and seasonal decor
- Train, supervise and work with volunteers and lead volunteer workdays
- Provide garden tours, lectures, classes and workshops
- Assist in updating and maintaining plant records, maps, and display signage
- Assist in the implementation of sustainable pest control measures
- Field horticulture questions and inquiries from the public
- Participate in training and professional development opportunities
- Assist with Yew Dell community programs and events
- Other duties as assigned

Qualifications/Requirements:

- At least two years of experience in horticulture and/or garden maintenance or other related fields
- A passion for gardening, new plants and sharing that with the public
- Ability to operate and maintain a variety of power equipment such as rotary tillers, backpack blowers, tractors, golf carts, manual transmission vehicles, etc.
- Ability to lift up to 50 pounds and be on foot for long periods of time
- Efficient and productive work style to allow maximum efficient use of limited resources
- Openness to and enthusiasm for learning new techniques, products and approaches
- Ability to work well with other Yew Dell staff, board, committee members and volunteers
- Ability to effectively lead volunteers
- Must have or be able to obtain a Kentucky pesticide applicator license
- Must be willing to work rotating-seasonal and non-standard hours as needed
- Must have daily transportation and ability to attend meetings and various functions as required

To apply send your resume to:
Yew Dell Botanical Gardens
6220 Old LaGrange Road
Crestwood, KY 40014
Or email to:
jobs@yewdellgardens.org



YEW DELL BOTANICAL GARDENS™